



CITY of NOVI CITY COUNCIL

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Agenda Item D
June 4, 2007

SUBJECT: Approval of a Resolution adopting the National Incident Management System (NIMS) as the City standard for Incident Management.

SUBMITTING DEPARTMENT: Police DON

CITY MANAGER APPROVAL: [Signature]

Table with 2 columns: Category (EXPENDITURE REQUIRED, AMOUNT BUDGETED, APPROPRIATION REQUIRED, LINE ITEM NUMBER) and Value (N/A).

BACKGROUND INFORMATION:

Homeland Security Presidential Directive 5 (HSPD-5) Management of Domestic Incidents called for the establishment of a single, comprehensive National Incident Management System (NIMS). The NIMS is a system that improves response operations through the use of the Incident Command System (ICS) and other standard procedures and preparedness measures. It also promotes development of multi-jurisdictional, statewide and interstate regional mechanisms for coordinating incident management and obtaining assistance during large-scale or complex incidents. HSPD-5 dictated that Federal departments and agencies shall make adoption of the NIMS a requirement for the provision of Federal preparedness assistance funds.

Local authorities have the primary responsibility in emergencies and disaster situations as the overwhelming majority of emergency incidents are handled on a daily basis by a single jurisdiction. It is critically important that all jurisdictions comply with the NIMS because the challenges we face as a nation are far greater than the capabilities of any one jurisdiction. As such, NIMS compliance should be considered and undertaken as a community-wide and nationwide effort.

One of the key requirements of NIMS compliance is for local jurisdictions which provide emergency management, public health, public works, emergency medical services, police, and/or fire response to adopt NIMS through executive order, proclamation or resolution as the city's all-hazards, incident response system.

RECOMMENDED ACTION: Approval of a Resolution adopting the National Incident Management System (NIMS) as the City standard for Incident Management.

Table for Mayor and Council Member Margolis with columns 1, 2, Y, N.

Table for Council Members Mutch, Nagy, and Paul with columns 1, 2, Y, N.



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MEMORANDUM

TO: Clay J. Pearson
City Manager

FROM: David E. Molloy *DEM*
Chief of Police

SUBJECT: Adoption of National Incident Management System (NIMS)

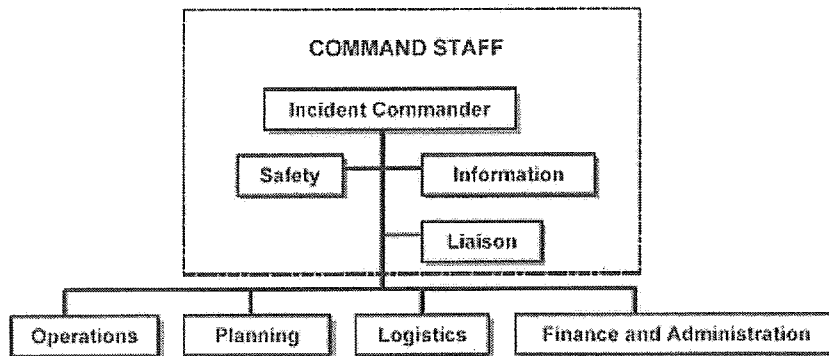
DATE: May 21, 2007

As with every community in Michigan, Novi is subject to natural and man-made hazards that can threaten life and health, and can impact the quality of life, property, the environment, and infrastructure. Homeland Security Presidential Directive 5 (HSPD-5) Management of Domestic Incidents called for the establishment of a single, comprehensive National Incident Management System (NIMS).

The NIMS is a system that improves response operations through the use of the Incident Command System (ICS) and other standard procedures and preparedness measures. The ICS has been in effect since the early 1970's and the Fire Service has utilized this approach for several decades. Law Enforcement has received basic ICS training and has utilized this system for Emergency Management; however, with the adoption of the NIMS, all personnel have received an enhanced level of training on this topic.

The ICS enables integrated communication and planning by establishing a manageable span of control. An ICS divides the emergency response into five distinct functions essential for emergency response operations; Command, Operations, Planning, Logistics, and Finance and Administration. Figure 1 below shows a typical ICS structure.

Figure 1 — Incident Command System Structure



The NIMS also promotes the development of multi-jurisdictional, statewide and interstate regional mechanisms for coordinating incident management and obtaining assistance during large-scale or complex incidents. HSPD-5 dictated that Federal departments and agencies shall make adoption of the NIMS a requirement for the provision of Federal preparedness assistance funds. As recent events have illustrated, all levels of government as well as community-based organizations and the private-sector must work together to prevent, prepare for, respond to, and recover from any emergency or disaster. NIMS compliance must be an ongoing effort as new personnel must be trained and plans must be revised to reflect lessons learned.

Local authorities have the primary responsibility in emergencies and disaster situations as the overwhelming majority of emergency incidents are handled on a daily basis by a single jurisdiction. It is critically important that all jurisdictions comply with the NIMS because the challenges we face as a nation are far greater than the capabilities of any one jurisdiction. As such, NIMS compliance should be considered and undertaken as a community-wide and nationwide effort. The benefit of NIMS is most evident at the local level, when a community as a whole prepares for and provides an integrated response to an incident. Incident response organizations (to include local public health, public works, emergency management, fire, emergency medical services, law enforcement, hazardous materials, private sector entities, non-governmental organizations, medical organizations, utilities, and others) must work together to comply with NIMS components, policies, and procedures. Implementation of the NIMS in every local jurisdiction establishes a foundation upon which more advanced homeland security capabilities can be built.

Goals of the National Incident Management System:

As NIMS becomes more incorporated into incident management, state/territorial and tribal/local jurisdictions will be able to:

- Ensure common and proven incident management doctrine, practices and principles are used to plan for, protect against, respond to and recover from emergency incidents and preplanned events;
- Maintain a response operation capable of expanding to meet an escalating situation and the ability to integrate resources and equipment from intrastate and interstate mutual aid agreements, state-provided assistance and federal government response;
- Order and track response assets using common resource typing and definitions, and draw on mutual aid agreements for additional assistance;
- Establish staging and allocation plans for the re-distribution of equipment, supplies and aid coming into the area from other localities, states or the federal government through mutual aid agreements;
- Conduct situational assessments and establish the appropriate ICS organizational structure to effectively manage the incident; and

- Establish communication processes, procedures and protocols that will ensure effective interoperable communications among emergency responders, 9-1-1 centers and multi-agency coordination systems such as Emergency Operations Centers (EOC).

The effective and consistent implementation of the NIMS nationwide will result in a strengthened national capability to prevent, prepare for, respond to and recover from any type of incident.

One of the key requirements of NIMS compliance is for local jurisdictions which provide emergency management, public health, public works, emergency medical services, police, and/or fire response to adopt NIMS through executive order, proclamation or resolution as the city's all-hazards, incident response system. In order to remain eligible for additional homeland security, training or equipment grants, the City of Novi will have to establish and prove full implementation of the NIMS training for police, fire, emergency preparedness and public works by September of 2007.

It is recommended that the Novi City Council adopt a resolution adopting the National Incident Management System (NIMS) as the City standard for incident management.

**RESOLUTION ADOPTING
THE NATIONAL INCIDENT MANAGEMENT SYSTEM**

AT A MEETING OF THE NOVI CITY COUNCIL, NOVI, MICHIGAN, HELD ON JUNE, 4, 2007,
RESOLUTION - ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM IN NOVI,
MICHIGAN, COUNTY OF OAKLAND;

WHEREAS, the Council of the City of Novi, Michigan, does hereby find as follows;

WHEREAS, the President in Homeland Security Presidential Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, and local governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity;

WHEREAS, the collective input and guidance from all Federal, State, and local homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS;

WHEREAS, it is necessary and desirable that all Federal, State, and local emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management;

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, and local organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters;

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the city's/county's ability to utilize federal funding to enhance local agency readiness, maintain first responder safety, and streamline incident management processes,

WHEREAS, the Incident Command System components of NIMS are already an integral part of various city/county incident management activities, including current emergency management training programs; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the City Council of the City of Novi, Michigan, that the National Incident Management System (NIMS) is established as the City standard for incident management.

Dated: _____ City Council, City of Novi, Michigan

Attest:

Clerk, Maryanne Cornelius, City of Novi, Michigan